*Please complete this form and task carefully, and then email to* [*celta@britishcouncil.pl*](mailto:celta@britishcouncil.pl) *with the subject ‘Krakow CELTA application'*

**Please place a photo of your face here**

(For internal admin purposes)

|  |  |
| --- | --- |
| I wish to apply for the CELTA course starting (please enter the date): |  |
| Alternative Course start date: |  |

Would you like assistance finding accommodation? YES/NO/MAYBE

How did you find us? ­­­­­­­­­­

What other websites did you look at?

What factors led you to choose to apply to the British Council Krakow in particular?

❒***close to where I live or study*** ❒***price*** ❒***reputation of the centre*** ❒***participant feedback***

❒***forums*** ❒***Krakow as a city*** ❒***number of course dates available***❒***our website***

❒***recommendation from previous trainee at the British Council Krakow*** ❒***Poland***

❒***facilities*** ❒***experienced tutors***  Any other factors?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **PERSONAL DETAILS** | | | | | | |
| **Surname/family name** |  | | | | **(Mr/Ms)** |  |
| **First Name(s)** |  | | | | | |
| **Date of Birth** |  | | **Place of Birth** | |  | |
| **Nationality** |  | | **1st language** | |  | |
| **Present Address** |  | | **Address during the course** | |  | |
| **Phone/Mobile number** |  | | **Number during the course** | |  | |
| **Email address** |  | | | | | |
| **Present Occupation** |  | | | | | |
| **General Health** |  | **Next of Kin contact** | |  | | |
| **Other relevant information** |  | | | | | |

|  |  |
| --- | --- |
| **EDUCATION** | |
| **Higher Education** *(institution, qualification, grade, subject, , dates)* | |
|  | |
| **Secondary School Qualifications** *(name of exams, subject, grades, school, date of leaving school)* | |
|  | |
| **Other relevant qualifications/training courses attended** | |
|  | |
| **Which languages do you speak/read/write?** *Please comment on your level of proficiency.*  Write ‘[classroom]’ if you learnt these in a classroom setting. | |
|  | |
| **Disabilities and Learning Difficulties**  *Do you have a learning difficulty or disability (such as dyslexia, visual impairments, mobility issues, etc.) which could affect your performance on the course? Tick YES or NO below. If YES, please specify.* | |
| YES NO |  |

|  |
| --- |
| **EXPERIENCE** |
| **Do you have any experience of teaching English as a Foreign Language?**  *Please state institutions/ schools, dates, types of student/pupil, levels, hours per week, etc.* |
|  |
| **Do you have any experience of tutoring or teaching other subjects/skills?** |
|  |
| **What other work experience have you had?** |
|  |

|  |
| --- |
| **REASONS FOR APPLICATION** |
| **Why do you want to participate in the CELTA course?** (approx. 50-200 words) |
|  |
| **Why do you think you are suited to teaching English?** (approx. 50-200 words) |
|  |

|  |
| --- |
| **REFEREES** |
| Please give the names and e-mail addresses of two referees (professional, academic or personal) who would be prepared to support to this application. Indicate in what context they know you. |
| Referee 1 |
| Referee 2 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DECLARATION** | | | | |
| I declare that the information I have given above in this CELTA Application Form is complete and accurate.  I agree to the Fundacja British Council collecting and processing my personal data for the administrative purposes connected with CELTA. The Fundacja British Council is legally bound to process personal data only for specified purposes in a manner that is both confidential and secure ([Full Policy on Privacy in English](http://www.britishcouncil.org/organisation/how-we-work/policies/privacy?_ga=1.230674460.1630076300.1412232443)) ([Polish Personal Data Protection Act](http://www.giodo.gov.pl/144/id_art/171/j/en/)). | | | | |
| Signature\* |  | Date |  |  |
| \*You can type your name in this box. Typing your name here will be considered equivalent to a handwritten signature. | | | | |

**PRE-INTERVIEW TASK**

|  |
| --- |
| Please complete this task carefully as it is one of the factors we take into consideration when making a decision about your application. You may like to refer to one or more of the following in preparing your answers:   * *English Grammar in Use* by Raymond Murphy, published by Cambridge University Press * <http://learnenglish.britishcouncil.org/en/english-grammar> * *Practical English Usage*by Michael Swan published by Oxford University Press * *Grammar for English Language Teachers* by Martin Parrott published by Cambridge University Press   THE TASK IS DIVIDED INTO FOUR PARTS   1. **Correcting a student’s mistakes** 2. **Helping students understand differences in meaning** 3. **Approaches to teaching and learning 1** 4. **Approaches to teaching and learning 2** |

|  |
| --- |
| **1. Correcting a student’s mistakes**  Each of the exchanges below contains a mistake. In each case:   1. underline the mistake 2. write the corrected version in the space provided 3. write in simple terms (as if speaking to a learner of English) how you would make the correction clear. |
| **1.1**   1. **“I’d like some informations about your courses.”**   **“Certainly, here’s our brochure.”**   1. correct version: |
| **1.2**   1. **“Have you got any money?”**   **“Yes, I’ve been to the bank yesterday”**   1. correct version: |
| **1.3**   1. **“Is John ill? He’s lost a lot of weight.”**   **“Yes, he is rather slender these days, isn’t he?”**   1. correct version: |
| **1.4**   1. **“Why didn’t you answer the telephone?”**   **“Because I had a bath.**   1. correct version: |

|  |
| --- |
| **2. Helping students understand differences in meaning**  In each case:   1. Comment on the differences in **MEANING** between the following pairs of sentences 2. Outline some ideas on how you might **TEACH** these differences in **MEANING** |
| **2.1**  **I’m living with my parents.**  **I live with my parents.** |
| **2.2**  **If I have time, I’ll help you with your homework.**  **If I had time, I’d help you with your homework.** |
| **2.3**  **When I got home from work, my partner was cooking dinner.**  **When I got home from work, my partner had cooked dinner.** |

|  |
| --- |
| **3. Approaches to teaching and learning 1** |
| Imagine that you are teaching a group of 12 adult learners at beginner level.   1. What problems might your students have in UNDERSTANDING these expressions:   **I’ve got a headache**  **I’ve got a sore throat**  **I’ve got a cough** |
|  |
| 1. What problems might they have in PRONOUNCING these expressions? |
|  |
| 1. Outline some ideas on how you could TEACH these expressions. |
|  |

|  |
| --- |
| **4. Approaches to teaching and learning 2** |
| **CHOOSE ONE OF THESE OPTIONS AND WRITE YOUR ANSWER IN THE SPACE BELOW** |
| Option 4.1  Pair and group work (i.e. all the students working in pairs or groups at the same time) is a very common feature in language classrooms. What do you see as the main advantages for the students of working in pairs and groups, especially when studying in a monolingual group/ in their own country?  What possible problems can arise? What would you expect the teacher to be doing during pair and group work?  (Please write 200 – 250 words) |
| Option 4.2  Describe a **classroom** **language learning** experience that was not very successful for you (a course, a lesson or an activity) and say why you felt it did not work or what was missing. Contrast this with a successful **classroom**language learning experience (a course, a lesson or an activity) and say why you think this had more of an impact on your language development and progress. (Please write 200 – 250 words) |
| *Remember you should write about ONE of the options, either 4.1 or 4.2, not both.* |

Thank you for taking the time to complete our Application Form and Pre-interview task. We will endeavour to process your application quickly once received and contact you soon regarding the interview.