

**REPORT ON OPERATIONS OF  
FUNDACJA BRITISH COUNCIL IN THE  
PERIOD OF 01/04/2015 – 31/03/2016**

**1. Foundation name :** Fundacja British Council

**2. Registered office and**

**address:** Koszykowa 54, Warszawa

**3. Postal address:** as above

**4. E-mail address:** [warsaw@britishcouncil.pl](mailto:warsaw@britishcouncil.pl)

**5. Number and date of entry to the National Court Register:**

a. Register of Foundations: 07/02/2013 – KRS: 0000449621

b. Register of Entrepreneurs: 08/02/2013 – KRS: 0000449621

**6. National Business Registry Number:** 146529782

**7. Tax Identification Number:** 7010369489

**8. Management Board:**

a. Andrew Richard Williams, President of the Management Board until 01/09/2015

b. Simon Gammel, President of the Management Board since 01/09/2015

c. Jenny Marie Simms, Member of the Board since 25/08/2014

**9. Statutory purposes, principles, forms and scope of statutory activities of the foundation**

The aim of Fundacja British Council is to create a friendly understanding between the people of the UK and Poland as well as raising awareness of creative ideas and achievements. It is done by:

- a. raising awareness of the UK
- b. teaching English
- c. supporting cultural, scientific, technological and educational cooperation between the UK and other countries, especially Poland
- d. other activities promoting education
- e. facilitating cultural relations and understanding of diversity among the inhabitants and the people of the UK and other countries, especially Poland

The Foundation meets its objectives by:

- a. cooperation with international organisations which share the same or similar objectives especially with foundations and charity organisations
- b. cooperation with authorities, entrepreneurs and media interested in Foundation's objectives
- c. information, promotion as well as educational, research and publishing activity

- d. organisation of exhibitions, concerts, events and diverse promotional campaigns that show the culture, art and cultural heritage of the UK
- e. organisation of meetings of diverse communities and people or organisations connected with the UK whose activities focus on its growth and development in order to promote such people and organisations

In order to meet the above-mentioned objectives the Foundation established non-public educational institutions in Warsaw and Cracow:

- non-public educational institution of the British Council Centre for Adults (the centre registered in both cities) and
- non-public educational institution of the British Council Centre for Children and Teenagers ( the centre registered in both cities)

The aim of the British Council Centre for Adults is to meet social needs related to raising professional qualifications, general development and further education of adults. This is done by delivering:

- English courses:
  - General English
  - Business English
  - Preparation for Cambridge English exams (former University of Cambridge ESOL)
  - Preparation for IELTS
  - Preparation for the Matura<sup>1</sup> exam
  - Academic English
  - Conversation
  - 50+ English, i.e. for students who are 50+ years old
  - Courses for Companies and Institutions
  - Courses for Individuals
  - English for Specific Purposes
  - Teacher training programmes
  
- English language exams:
  - Cambridge English certificates (former Cambridge English ESOL)
  - IELTS exams
  - Aptis exams
  
- Non-language exams that are aimed to help acquire and improve social and personal skills, general knowledge as well as professional qualifications. The demand for such exams arises from social needs of a given community or a local job market:
  - Association of Certified Chartered Accountants (ACCA) exams

---

<sup>1</sup> Matura – Polish A-levels

- Chartered Institute of Marketing exams
- APM Group exams
- Exam sessions for candidates residing in Poland that follow extramural study programmes at foreign universities
- British education exams (GCE and IGCSE) including
  - Edexcel International exams
  - Cambridge International Examinations (CIE)
- Other specialist and general educational programmes e.g. seminars, conferences, workshops and training sessions that are aimed to help acquire and develop social and personal skills, professional qualifications, general knowledge as well as interests, talents and free-time activities. The demand for such programmes arises from social needs of a given community or a local job market. The above mentioned activities are planned on an annual basis.

The aim of the British Council Centre for Children and Teenagers is to meet social needs related to general development and further education of children and teenagers. This is done by delivering:

- English Language courses:
  - General English
  - Preparation for Cambridge English exams (former University of Cambridge ESOL)
  - Preparation for IELTS
  - Preparation for the Matura exam
  - Conversation
  - Courses for Individuals
  - Summer camps
- English Language Exams:
  - Cambridge English certificates (former Cambridge English ESOL)
  - IELTS exams
  - Aptis exams
- Non-language exams, e.g. school exams, especially British school exams (GCE and IGCSE) including:
  - Edexcel International exams
  - Cambridge International Examinations (CIE)
- Other specialist and general educational programmes e.g. seminars, conferences, workshops and training sessions that are aimed to educate and raise children and teenagers as well as help them develop their interests and talents and access diverse free-time activities e.g. winter and summer camps. The demand for such activities arises from social needs. The above mentioned activities are planned on an annual basis.

## 10. Achievement of statutory purposes in the reporting year

Thanks to our programmes and services we reached 5 million people during the year 2015-16.

Our language courses were attended by five thousand students. We administered 20 thousand British exams. 550 people participated in exhibitions, fairs and festivals organised by us. Almost 2 million users followed us on-line and more than 2.5 million people listened to our radio programmes, watched our TV programmes and read our publications.

### Culture and Art

Our cultural programme reached more than a million people. We organized and co-organized the following events:

- #ShakespeareLives campaign celebrating the 400<sup>th</sup> anniversary of William Shakespeare's death launched online and offline with numerous partners including Multikino, Teatr Wielki Opera Narodowa, Teatr Stary in Cracow, Teatr Polski in Warsaw, Wydawnictwo Dolnośląskie, Opera Bałtycka, proModern. The offline campaign reached over 200 000 people.
- 'British Art on the Big Screen' that features screenings presenting British theatre in cinemas across Poland. The programme organized together with Multikino<sup>2</sup> enables the Polish audience to watch the best of the British plays staged by the leading theatres in the United Kingdom. All screenings are in English with Polish subtitles. The plays were recorded live using state-of-the-art technology making the audience feel as if they were watching the show on stage in London. In the year 2015-16 Polish audience could see the National Theatre, Royal Opera House and Kenneth Branagh Theatre Company.
- Creative Mikser – networking meetings addressed to Warsaw's creative community organised together the City of Warsaw
- 'New Religion' – the exhibition of Damien Hirst works organised together with Paul Stolper Gallery in Centrum Sztuki Współczesnej Łaźnia
- Other cultural events including The Selector - a radio programme featuring British music on Radio Kampus and Radio Roxy, The Ryszard Kapuściński Award for literary reportage, 'Wiersze w Metrze'<sup>3</sup> displaying European poems in the Warsaw underground, exhibitions in Centrum Sztuki Współczesnej Zamek Ujazdowski, Muzeum Sztuki Nowoczesnej in Warsaw, MOCAR and Cricoteka in Cracow, premiere of the documentary 'Amy', Filmlnteractive – an event devoted to audio-visual content, performance 'Give me a reason to live' in Centrum Kultury in Lublin, international film festival Watch Docs devoted to human rights, Short Waves – short film festival in Poznań and Warsaw, fiveFilms4freedom – LGBT film festival.

### Education and Society

---

<sup>2</sup> chain of cinemas

<sup>3</sup> Poems in the Underground

Fundacja British Council reached about two million people thanks to its educational programme. We organized and co-organized the following events:

- The fifth edition of the FameLab competition for young scientist. The programme serves to educate scientist to actively engage with the public when promoting science.
- Educational fairs in Warsaw and Cracow participated by 30 representatives of British universities. The fairs featured workshops and presentations and were attended by four thousand people interested in studying in the UK.
- Educational fairs devoted to summer English courses in the UK participated by 14 British language schools. The fairs in Warsaw and Kraków were attended by over a thousand people.
- Leadership training attended by over 50 school headmasters from Słupsk
- A study visit of four British Ministers of Education participated by lead representatives of the Polish educational system
- Promoting social entrepreneurship together with Fundacja Inicjatyw Społeczno-Ekonomicznych including a series of articles on [www.ekonomiaspoleczna.pl](http://www.ekonomiaspoleczna.pl).
- Implementing diversity management programme, promoting equal opportunities and diversity as well as providing third-party organisations with tools to support diversity management
- Implementing Active Citizens programme which aims to establish leaders of local communities in Gdansk, Wrocław and Kraków. This is done by running workshops on managing social change
- Numerous educational initiatives, i.e. 'Szkoła z klasą 2.0'<sup>4</sup> programme together with Gazeta Wyborcza<sup>5</sup> and Centre for Civic Education as well as 'Science Barbeque'

## English Language

Our English language programme reached two million people.

Our activities included:

- English language courses attended by five thousand students in five cities (Warsaw, Cracow, Wrocław, and Gdańsk)
- 20 thousand British exams in 14 exam centres in Poland IELTS (International English Language Testing System), Cambridge English, university and vocational exams, Aptis exam for business as well as Aptis for Teens aimed at schools
- Educational websites and applications featuring gratuitous materials for learning English used by 1.5 million users
- Webinars and conferences for teachers supporting their professional development
- Partnership in educational projects promoting the English language in media e.g. with a weekly 'Polityka'.

## **11. Legal events of the statutory activity having financial implications, i.e. the description of factual business activity related to the acquisition or spending of financial resources.**

---

<sup>4</sup> The programme supporting innovative educational solutions

<sup>5</sup> A Polish newspaper

In the reporting year, Fundacja British Council completed the investment connected with the opening of a new teaching centre and administrative office at 54 Koszykowa Street in Warsaw.

What is more, the first instalment of the loan amounting to 130 000 GBP was paid off.

## **12. Business activity if conducted with the indication of its code according to the Polish Classification of Activities as entered into the National Court Register**

Business classification activities of the Foundation in the reporting year:

- a) 85 – educational services including teaching English and administration of language exams
- b) 70, 22, Z -Business and other management consultancy activities
- c) 73, 1 – advertising and promotional services, sponsorship
- d) 62 – computer consultancy services
- e) 66.19.Z – financial services

## **13. Copies of resolutions taken by the Management Board in the reporting year:**

Resolution of 01/04/2015 – the choice of the auditor - PricewaterhouseCoopers Sp. z o.o.

Resolution of 10/08/2016 – Act of Appointment – removing Rosemary Hilhorst from her position as a member of the Advisory Board and appointing Rebecca Walton for the post

Resolution of 12/08/2015 – Minutes of the Advisory Board meeting – removing Andrew Richard Williams from his position of the Director of the Foundation and the President of the Management Board and appointing Simon Gammel for the post

Resolution of 28/01/2016 – income earned between 01/04/2014 and 31/03/2015 was assigned to statutory purposes

Resolution of 29/01/2016 – Minutes of the Advisory Board meeting- approval of the annual financial statement 01/04/2014 – 31/03/2015 as well as the amendment of the Statute of the Foundation

## **14. Revenue in the reporting year and its detailed sources:**

Revenue:

- a. donation (3 865 006.83 PLN)
- b. bank interests (18 628.69 PLN)
- c. chargeable services within statutory purposes (38 086 935,07 PLN)

Expenses:

Statutory purposes expenses 36 176 680,76 PLN

Administrative costs 3 632 891,35 PLN

Income from operations of business activity – loss 1 492 973,86 PLN

## 15. The number of employees

|   | 2015 |     |     |     |      |     |     |     |     | 2016 |     |     |
|---|------|-----|-----|-----|------|-----|-----|-----|-----|------|-----|-----|
|   | IV   | V   | VI  | VII | VIII | IX  | X   | XI  | XII | I    | II  | III |
| Senior management<br>Pay Band D-E                                 | 19   | 18  | 18  | 17  | 17   | 17  | 17  | 16  | 15  | 15   | 15  | 15  |
| Middle management<br>Pay Band F-G                                 | 44   | 43  | 42  | 42  | 42   | 42  | 42  | 42  | 42  | 42   | 42  | 41  |
| Specialist/Co-ordinators/Experts<br>Pay Band MM1, H               | 29   | 29  | 28  | 28  | 28   | 28  | 28  | 27  | 27  | 27   | 26  | 26  |
| Assistants<br>Pay Band J  | 17   | 18  | 19  | 20  | 20   | 21  | 21  | 20  | 20  | 24   | 24  | 22  |
| Physical Workers<br>Pay Band K                                    | 2    | 2   | 2   | 2   | 2    | 2   | 2   | 2   | 2   | 2    | 2   | 2   |
| Employees managing teaching centres<br>ATCM, HoC, MM2             | 6    | 6   | 6   | 6   | 6    | 6   | 6   | 5   | 5   | 5    | 5   | 5   |
| Teachers  | 6    | 6   | 6   | 6   | 6    | 6   | 6   | 6   | 6   | 6    | 6   | 6   |
| Total number of permanent employees under contracts of employment | 123  | 122 | 121 | 121 | 121  | 122 | 122 | 118 | 117 | 121  | 120 | 117 |
| Full-time workers under mandatory contracts                       | 5    | 7   | 8   | 5   | 4    | 6   | 7   | 7   | 8   | 3    | 6   | 5   |
| People employed under mandatory contracts                         | 19   | 14  | 13  | 194 | 13   | 5   | 115 | 26  | 27  | 145  | 20  | 20  |

## 16. Total amount of remuneration paid in the reporting year including salaries, awards, bonuses and other benefits



Remuneration of employees in total : 12 113 735,0 PLN

Including:

- a. Remuneration payments payable for mandatory contracts of full-time employees: 68 705.50 PLN,
- b. Bonuses and other benefits: 1 386 941.91 PLN

**17. The amount of annual or average monthly remuneration of the Board Members (salaries, awards, bonuses and other benefits) and members of other bodies of the foundation (salaries, awards, bonuses and other benefits)**

Total annual remuneration of the Board members (3 people): 1 244 139.91 PLN,

Including salaries : 902 706.60 PLN, other benefits: 341 433.31 PLN.

**18. Expenses on remuneration payable for mandatory contracts**

Total gross amount: 1 064 045.49 PLN

Remuneration payments for mandatory contracts of external employees: 995 339.99 PLN.

**19. Loans granted by the foundation according to the amount, debtors, terms of issue and the indication of statutory terms**

British Council Foundation did not grant any loans in the reporting year.

**20. Bank accounts balances at the end of the reporting year with the indication of banks**

Bank Handlowy w Warszawie S.A.

|  |                |
|--|----------------|
| Account No: 34103010610000000030189030 | 300.00 PLN     |
| Account No: 52103010610000000030189094 | 945 350.76 GBP |
| Account No: 61103010610000000030189029 | 300.00 PLN     |
| Account No: 62103010610000000030189108 | 27.84 PLN      |
| Account No: 68103010610000000030189000 | 968 037.81 PLN |
| Account No: 26103010610000000031805000 | 300.00 PLN     |
| Account no: 03103010610000000030189006 | 6 811.80 PLN   |

**21. The value of purchased bonds and the value of acquired and purchased shares in commercial law companies with the indication of such companies**

Not applicable

**22. Acquired real estate, its use and the amount of expenses incurred**

The Foundation did not acquire any real estate during the reporting year.

**23. Other tangible assets acquired during the reporting year amounting to:**

2 585 420,75 PLN

**24. The value of assets and liabilities of the Foundation as per appropriate financial reports (the value of assets and liabilities should be given separately; data should be taken from reports filed in GUS<sup>6</sup> which are filed by all entities holding REGON<sup>7</sup>**

Assets: 12 374 189.64 PLN

Liabilities: 12 596 534.50 PLN

**25. Data concerning activities commissioned by government entities or local authorities, i.e. services, state contracted works including grants, subsidies and public procurement as well as the financial result of such activities**

Fundacja British Council did not conduct any activities commissioned by government entities and local authorities

**26. Data concerning tax settlements and income statements**

CIT-8<sup>8</sup> filed on 30/06/2016 tax exempt income as per declaration 8 979 149.25 PLN

Quarterly VAT declarations – excess input tax in relation to output tax 674 996 PLN.

The foundation paid all tax settlements in a timely manner

**27. Information on audits carried out in the reporting year as well as their outcomes.**

No audits were carried out in the reporting year.

Signatures of the members of the Board

Simon Gammell

Jenny Simms

.....  
.....

---

<sup>6</sup> Central Statistical Office

<sup>7</sup> National Business Registry Number

<sup>8</sup> Corporate Income Tax